

Minutes of the December 11, 2023
Regular Monthly Meeting
Town of Matteson, Waupaca County WI

Present: DuWayne Federwitz, Greg Hanson, Dan Behnke, Kristy Hanson, and Patti Shambeau Hill.

Three citizens were in attendance.

The meeting was called to order at 7:00 PM by Chairman Federwitz.

The Pledge of Allegiance was recited, and the Open Meeting Statement was read by Federwitz.

Agenda: MSC: Hanson / Behnke to approve the agenda Roll was called, all in favor, motion carried.

Minutes: MSC: Behnke / Hanson to approve the November Monthly Meeting and the Public Budget Hearing / Town Electors Meeting. Roll was called, all in favor, motion carried.

Citizen's Forum: Nothing

2024 Town Budget: MSC: Federwitz / Hanson to adopt the 2024 Town Budget as presented. Roll was called, all in favor, motion carried.

Treasurer's Report: MSC: Hanson / Behnke to approve the Treasurer's report as presented. Roll was called, all in favor, motion carried. MSC: A motion from Hanson was made to deposit money from CDs that matured earlier this year, as follows: \$67,000 for 15 months - \$5,000 for 10 months - \$40,000 for 10 months. Funds are currently held in the MM Account at Bank First, all shall be deposited at Fox Communities Credit Union. A second was received by Behnke, roll was called, all in favor, motion carried.

Treasurer's Position: Kristy Hanson has decided to resign from her Treasurer duties. The Board asked if she would be willing to stay on until May 1st, 2024, to complete the initial Dog Licensing task. Kristy agreed and stated that she would not leave without having a replacement lined up. A tentative plan would be that our current Clerk Patti Shambeau Hill, would transition to the Treasurer position and that Mike Mehlberg the Town's previous Clerk, would take over the Clerk duties.

Clerk's Report: The draft 2023 budget summary was handed out; one amendment was made this year to include additional money received from omitted taxes and additional bank interest earned. A draft of the dog license mailing was reviewed. The town hall was rented 26 times this year.

Election Inspectors: MSC: Behnke / Hanson to appoint Election Inspectors as presented by the Clerk. Roll was called, all in favor, motion carried.

Review and Payment of Bills: All bills were approved and paid.

Town Facilities & Grounds: All is well.

Zoning: A shed permit was issued by the County.

CAWS: CAWS has not met since our last Board meeting.

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Fire Dept: The department had a few mutual aid assists in our Township.

Ambulance: The Committee went into closed session to discuss employment concerns. Upon returning it was decided to part ways with an individual and a couple of employees left for other employment. With Shelly's pending retirement, options for medical billing are being looked into. Donations were received from Kwik Trip and the Brandenburg's from Marion. Hiring for an HR position, Training, and Maintenance were discussed. 139 calls were responded to in October.

Comprehensive Planning: Nothing this month.

County Board: Budget was approved as presented. A few resolutions were passed. Being that Veteran's Day is in November, the Employee Veterans Roll of Honor was called, and Operation Green Light was presented outside of the Courthouse.

Animal Control: The Chair received a call from a landowner who has photos of dogs on his Trail Cam. The individual asked where they should be taken if they do not have identification tags.

Roads: Hanson and Bodoh Road culverts are completed. The culvert on 7th Street needs to be looked at.

Legislative Topics: Nothing

Meeting adjourned at 7:51 PM.

These are draft minutes until approved at the January 8, 2024, regular monthly meeting.

Respectfully submitted by

Patti Shambeau Hill / Clerk