



WAUPACA COUNTY PLANNING & ZONING OFFICE

811 Harding Street Waupaca, WI 54981
Phone: (715) 258-6255 Fax: (715) 258-6212

The Town of Matteson participates in County Comprehensive Zoning and works cooperatively with the Planning and Zoning Office in the administration of the County ordinances.

If you are considering a project on your property that involves the placement, construction, reconstruction, structural alteration or addition to a building or structure or the change in the use of a property you should take the time to contact the Planning and Zoning Office well in advance of your project. A land use permit is required prior to the start of all projects involving structures, including:

- Sheds
- Carports
- Decks
- Patios
- Additions
- Dwellings
- Placing impervious surfaces in shoreland areas.
- Etc.

A land use permit, conditional use permit, or zone change may be required for:

- A change in the use of the property
- The placement of a recreational vehicle on a property for more than thirty days out of the year requires a conditional use permit
- Animal husbandry in nonfarm situations
- Establishment of a Contractor Shop
- Home Businesses

If projects are started prior to obtaining approval, the permit fees are doubled and the possibility exists that any structures placed or constructed without permits may need to be moved or removed from the property at the owner's expense.

Proposals involving the use of the property may be more involved and can take time to obtain the necessary approvals.

The Planning and Zoning Office is open Monday through Friday from 8:00 am to 4:00 pm. You can stop in or call (715-258-6255) and speak to one of their knowledgeable staff to get you pointed in the right direction. Applications and other information can be attained through the Planning and Zoning Office webpage found at:

http://www.co.waupaca.wi.us/departments/planning_and_zoning/index.php.